

Clemmons Presbyterian Church
3930 Clemmons Road
Clemmons, NC 27012
(336) 766-4631
www.clemmonspresbyterian.org

SERVE!

Opportunities to grow spiritually by serving God at
Clemmons Presbyterian Church



Clemmons Presbyterian Church

Believing, Belonging, Becoming and Branching Out

SERVE!

Friends,

When Paul advised the church about service in I Corinthians, he made two important points:



- 1. There are varieties of services, but the same Lord who is served, and all of us are called to serve.*
- 2. All the members of the church have a service to perform to build up the body, like the ear or the eye or the foot or hand are all parts of the same body, performing different services.*

We are grateful for all the service this congregation accomplishes internally and externally as you do something in the service of God. So today, this year, what is God calling you to do?

One service is not more important or “honorable” as Paul says, than another, for all that we do for God is pleasing to God and gives God glory. We are asking you to pray about what God might be calling you to do; maybe to continue in an area where you serve now, or maybe to do something brand new.

I remember my first trip to the Samaritan Inn, a little out of my comfort zone, and I am never comfortable when the blood drive needle nears my arm, but I am always glad that I served and donated. There might be other things that stretch you a little, so let me challenge you to plunge in this book and see what speaks to you. It may be using a gift you are good serving with, or something you will need to rely on God and God’s people to learn and do.

God expects our service, and now we can’t say “No one ever asked me!”

*Dr. William Hoyle
Pastor*

SESSION

Administration/Communication: Dan Zacharias, dzacharias@campbellmarketing.com

Christian Education: Kirkie Blackwood, blackwoode@bellsouth.net

Congregational Care: Anne Welch, welches05@gmail.com

Fellowship: Tom Sheehan: Tsheehan363@gmail.com

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Finance and Stewardship: John Rhyne: JRhyne1974@gmail.com

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New Member/Evangelism: Ann Welch, welches05@gmail.com

Personnel: Rebecca Boyd: boydre@wfu.edu

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STAFF

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Wendy Duncan, Director of Christian Education: wduncan@clemmonspresbyterian.org

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Ben Wallace, Office Manager: bwallace@clemmonspresbyterian.org

Jude Lee, Administrative Assistant: jlee@clemmonspresbyterian.org

Inessa Sarkisov, Bookkeeper: finance@clemmonspresbyterian.org

Newsletter Information Collector: Work with office staff to collect needed newsletter articles from various groups within the church, send to the office for formatting. Flexible hours.

Church Sign: Change the message on the church sign out at Clemmons Road. (Message will be provided by church staff.) 30 minutes, weekly.

Computer Data Entry: Entry of data into church software as needed. Time commitments vary, flexible hours.

PROPERTY MINISTRY

Property Committee: Ensure the maintenance and mechanical functioning of existing buildings, monitor the lawn care service, maintain the interior

appearance and decorating of the buildings, monitor cleaning by the cleaning service, coordinate spring and fall cleaning teams.

Grounds and Gardens Committee: Ensure the upkeep of the church grounds, including scheduling church-wide workdays to trim shrubbery, pull weeds, spread mulch, and clear walkways of cobwebs.

Advisor/Consultant Occasionally attend property meetings and advise on issues in your area of expertise. These would include: HVAC operation, lighting, snow removal, drainage, general electrical landscaping, painting, plumbing and general construction.

Hopefully you have read the many opportunities to Serve described in this brochure. Prayerfully consider how God is calling you to serve him at CPC. Fill out the enclosed time and talent commitment survey sheet. You may return the survey sheet to the church or complete it online.

What Did We Miss?

Have you seen a need we are not addressing? Or do you want to volunteer for something not listed? Do you have a special skill, talent, or interest and not sure where you could best serve? Please contact an Elder, a Pastor, or staff member listed on the following page with your questions or suggestions; or call the church office: 336-766-4631.

OUR LORD JESUS CHRIST,

You call us from our busy lives saying to us, "Come, follow Me." May we hear your voice and answer Your call to use our time, our talents, our gifts to serve you through your church. Amen.

WORSHIP MINISTRY

Worship Committee: Provide resources for the congregation to have a meaningful worship experience, plan seasonal worship celebrations, coordinate communion. Monthly meeting.

Usher Captain: Train ushers, secure substitutes as needed, serve on a monthly rotating basis. 8:30 or 10:45 service.*

Usher: Distribute bulletins, assist with seating, collect offering, substitute as needed. Training provided. 8:30 or 10:45 service.*

Greeter: Greet and welcome worshipers at the door before worship service. Substitute as needed. 8:30 or 10:45 service.*

Usher/Greeter for Special Services: Serve as a greeter or usher at special worship services.*

Lector: Read scripture during worship service. Training and guidelines provided. 8:30 or 10:45 service.*

Acolyte Coordinator: Recruit, train, and assist children to serve as acolyte.

Communion Server: Must be an ordained PCUSA elder. 8:30 or 10:45 service.*

Communion Preparation Team: Prepare communion elements and communion table before worship service, clean-up after service. 8:30 or 10:45 service.*

Sanctuary Preparation Team: Change paraments and banners as needed; recycle bulletins; tidy pew racks and sanctuary weekly, usually on Friday.

Advent/Christmas Preparation Team: Assist with decorating the sanctuary and other church buildings for Christmas and Advent. (Saturday before Advent.)

Other Seasonal Preparations Team: Plan and coordinate decorations and special needs for seasonal services, advertise special services, arrange for seasonal flowers (poinsettias, lilies) with the flower coordinator as needed.

Worship Flower Coordinator: Coordinate the schedule of weekly flowers for worship, communicate with the florist, arrange for Easter lilies, Christmas poinsettias, and other seasonal needs.

Worship Flower Assistant: Assist with flowers as needed.

* Scheduled by MSP (Ministry Scheduler Pro), an online software program, quarterly on a rotating basis. MSP also manages substitute requests.

WORSHIP MINISTRY, cont'd

Flower Delivery: Deliver flowers after second service to hospital or homebound member.

Wedding Coordinators Committee: Serve as the liaison between the wedding party, church and pastor to ensure a successful, respectful wedding rehearsal and service.

WORSHIP MUSIC MINISTRY

Son Risers (High school youth and adults): Sing during 8:30 worship service. Practice Sunday mornings before worship service.

Sanctuary Choir (High school youth and adults): Sing together during 10:45 worship service. Practice Wednesday nights.

Sanctuary Bells (High school youth and adults): Play hand bells in worship monthly. Practice Wednesday evenings.

Cantata Choir (High school youth and adults): Sing with a combined choir twice a year for the Christmas and Easter Cantatas, rehearse seasonally, present in both worship services as scheduled.

Instrumentalist (High school youth and adults): Play solos and accompany in

worship service. Play in cantata orchestra for Christmas and Easter.

Music Librarian: Help organize and file music in the choir room.

Children's Music Assistant: Help with children's choir activities on Wednesday evenings.

Middler Chimes: Students in grades 5-8 learn how to ring choir chimes in order to ring in worship service.

Why I Serve...

I served as worship Elder in 2000. Phyllis and I attended the early service. It seemed to me the right thing to open everything for worship. At that time we opened 5 doors. We have continued to open doors and have the church ready for worship each Sunday morning since. Those early morning hours on Sunday are precious to me. I know the Lord is in that place; it is quiet and the most peaceful moment of my week. We plan to continue serving as long as possible.

Tony Stovall



Homework Helper: Work with 2-3 children at a time in the study hall during the afterschool program. Flexible hours/days.

Summer Tutor: Help children maintain academic skills during summer tutoring programs. Flexible hours.

El Buen Pastor Steering Committee: A Presbytery Committee that meets the second Monday of each month at 6:00 pm. Two volunteers from CPC needed. (You do not have to speak Spanish.)

COMMUNICATIONS and ADMINISTRATION MINISTRIES

Administration Committee: Help oversee the administrative and communication areas of the church.

Publications and Brochure Design: Includes membership directories and pew pads, evangelism materials, special services, promotional materials, and design for other ministry teams.

Advertising and Press Release: Develop appropriate advertising materials and press releases to inform our community of CPC activities. Good writing skills. As needed.

Photographer: Take photographs at church events for use on the web page, local newspapers, bulletin boards, etc.

Bulletins: Fold and stuff weekly bulletins. 1-2 hours weekly.

Newsletter: Fold, seal, label, and prepare monthly newsletter for mailing. 2 hours monthly.

Special Mailings: Fold, label, and sort special mailings for mailing. 2 hours as needed.

Answering Office Phone: Assist office staff by answering phone during absence of staff member. As needed.

Recycling: Roll recycling container to the street on schedule.

Why I Serve...

I choose to serve God by using my gifts and talents; I ask myself the question "what can I do to serve others?" I jump in and begin; by using my time and talents to serve others, God weaves a beautiful relationship, working in me and through me.

Susan Preston



MISSION MINISTRY, cont'd

- Mission Bulletin Board Volunteer:** Help keep the two mission bulletin boards updated.
- Mission Publicity Volunteer:** Help prepare articles for the bulletin, newsletter, and Highlights.
- Community Care Center Volunteer:** Pick up and deliver meals to 30-35 staff members at the Community Care Center in Winston-Salem every other month, no meal preparation involved.
- WFU Presbyterian Student Meal Helper:** Work with other volunteers to prepare and deliver a home cooked meal for WFU students. Several times per school year. Grocery items provided.
- CROP Hunger Walk coordinator:** Set up registration and information table for



- October walk before and after worship services in September and October.
- Nursing Home Ministry Presenter:** Assist in presenting spiritual message during the short services held at the facilities CPC supports.
- Nursing Home Ministry Music Volunteer:** Play the piano to support singing of hymns during short worship services held at the facilities CPC supports.
- Nursing Home Ministry Volunteer:** Help transport wheelchair-bound patients from their room to the worship services, or be a happy, encouraging face.
- HISPANIC MINISTRY (El Buen Pastor):**
- School Year Tutor:** Tutor a specific child 1-2 days per week, 4-5 pm during afterschool program at El Buen Pastor Church. 9 month commitment required. (You do not have to speak Spanish.)

CHRISTIAN EDUCATION MINISTRY

- Children's Education Committee:** Plan and guide activities and educational opportunities for children preschool through 5th grade.
- Children's Sunday School Teacher:** Teach children ages Preschool - 5th grade as part of a team. Rotating schedule.
- Children's Substitute Teacher:** Willing to be on an 'on call' list to teach or assist children Sunday School.
- Youth Sunday School Teacher:** Teach youth Sunday School as part of a team. Middle School or High School.
- Adult Sunday School Teacher:** Teach an adult class as part of a team. Assistance provided selecting materials and resources.
- Connecting Women Planning Team:** Help plan Bible studies, fellowship dinners, activities, and retreats for women.
- Vacation Bible School Volunteer:** Many opportunities including Bible storyteller, kitchen helper, recreation leader, craft leaders, music leaders, set and decorating planning and construction. Teens and adults.

- Nursery Caregiver:** Help provide child care during worship service for children ages birth to five years, 4-5 times a year, 8:30 or 10:45 worship service.*
- Children's Worship Bag Helper:** Help replenish children's worship bags. Monthly.

Why I Serve...

Our family really has enjoyed our time serving with the youth at CPC. By assisting with Sunday School and VBS, we not only have time to connect with our own children spiritually, but we also have time to connect with other families and children. Our children have been mentored by the leaders of the church through their time in GOOTH, VBS, and Sunday School. That is such an important time in their own faith journey.

Jenny McPherson



Kid's Worship: Teach a lesson (provided) to children 4 years to 2nd grade during the 10:45 worship service, following the Time for Children, 4-5 times a year.

YOUTH MINISTRY (GOOTH)

Youth Ministry Council Member: Participate in managing all administrative and fund raising aspects of the youth ministry program. Meets 9-10 times per year.

Youth Group Advisor: Work with a team to plan and provide programs and spiritual guidance for the youth program including weekly GOOTH events on Sunday afternoons, special activities/trips and missions.

Youth Ministry Chaperone: One-time/occasional assistance with an overnight event on an as-needed basis.

Youth Program Presenter: Share your gifts/interest/talents with GOOTH (life skills, ministry experience, mission, health, college-prep, etc.) One-time commitment.

PRESBYTERIAN WOMEN

Ruth Circle: Join a caring community of women to nurture faith through Bible

study and fellowship. Meetings are the third Tuesday morning monthly in the church parlor.

Presbyterian Women's Council: Serve on a church-wide Presbyterian Women's council.

CONGREGATIONAL CARE MINISTRY

AED Coordinator: Check AED units monthly, check first aid kits yearly, reorder and replenish supplies as needed.

Why I Serve..

I enjoy a variety of volunteer opportunities at CPC. I participate in worship service by serving as an acolyte, a greeter, and an usher. Volunteering gives me a sense of purpose while helping others. I especially like helping with young children in the nursery and at Vacation Bible School.

Arden Evans



Samaritan Ministries Volunteer: Work with a team of 5 or 6 volunteers from 6:15 pm-7:00 am at the Samaritan Inn for homeless men, serving dinner and breakfast, manning the desk in shifts during the night, playing games, watching TV, and visiting with the men. Employee on site at all times. CPC assigned 4 times per year.

Habitat for Humanity Volunteer: Work once or twice per year with CPC crew on a designated house in Winston-Salem. 16 years old or older. No carpentry experience required.

Meals on Wheels Volunteer: Deliver prepared lunches once a month to shut-ins in the Winston-Salem area.

Blood Drive Volunteer: Assist the day of the blood drive at CPC by helping with refreshments and other tasks as needed. Six times per year.

Giving Tree Volunteer: Help prepare angel tags for the tree, set-up tree in mid-November, publicize needs to the congregation, inventory gifts before pick-up in mid-December.

2-Cents-a-Meal Coordinator: Coordinate and publicize the collection on the second Sunday of the month.

Alternative Giving Volunteer: Coordinate efforts to offer the congregation opportunities to purchase alternative gifts for Christmas .

Why I Serve...

For me, being a child of God means having a servant's heart for mankind. At Clemmons Presbyterian Church, I am excited to work with the Missions Ministry which focuses on opportunities to share resources with others, and have many on-going projects in place. The immediate and generous response the church has for victims of national disasters gives me a tremendous opportunity to share God's riches when needed. Working with our Good Neighbor team is especially exciting because I am able to experience God's riches as we share with those beyond our borders. I am blessed to be a blessing!



Dianne Hightower

Wednesday Night Dinner Leader: Schedule volunteers to prepare Wednesday night dinner.

Wednesday Night Dinner Team: Help prepare a simple meal in the church kitchen, set-up, prepare beverages, clean-up.

Cookies and Lemonade Team: Plan and organize monthly Cookies and Lemonade time after each worship service.

Kitchen Shopper: Shop for food needed for Wednesday night meal, ensure supplies are in stock as needed for meals, receptions, etc.

Kitchen Oversight Team: Establish guidelines for use of the kitchen and oversee its use. Ensure kitchen is kept clean and in proper order.

Empty Nesters: Receive email notification of monthly dinner location. Open to all CPC members and friends. 2nd Thursday monthly.

Men’s Breakfast Coordinator: Coordinate schedule for devotions, cooks, and clean-up, and advertising for monthly breakfasts.

Men’s Breakfast Participant: Be notified of time and place of monthly breakfast.

Men’s Breakfast Devotion : Plan and

present short devotion for monthly breakfast.

Men’s Breakfast Preparation Team: Help plan, cook, clean-up after Saturday morning breakfast. Rotating months.

MISSION MINISTRY

Missions Committee: Meets monthly to identify and plan mission and service projects that CPC will support financially and with volunteers.

Correspond with Missionary: Maintain contact with Missionary John McCall in Taiwan, sharing information with the committee and congregation. No experience needed.

Crisis Control Volunteer: Work in the food pantry, the clothes closet, interview Crisis Control clients. Training provided. Once a month.



Card Ministry: Help provide cards for members and families in times of illness, death, birth, or other times of need. Place cards in the Narthex as needed on Sunday for members to sign.

CPC Grads: Meets a few times a year to mail cards and care package to CPC graduates.

Grief Share: Assist in leadership of this 13 week program for those grieving the loss of a loved one.

Why I Serve...

Hi! My name is Reva Oakley and I am the newly elected elder to work with the youth. As some of you may know, I was a GOOTH, and have been a Youth Advisor for some time now. I just want to say how excited I am moving forward to this position on our session. I can’t wait to see what’s in store for our GOOTH and I am looking forward to the coming years watching them grow as future leaders in the church!



Reva Oakley

Homebound Ministry: Travel with one of the pastors one Sunday a year to visit and assist with Communion for those members who can no longer attend worship.

Martha Ministry: Help provide meals for families experiencing difficulty; assist with memorial services as needed throughout the year.

Casserole Ministry: Prepare a casserole and deliver it to the church freezer for those in our church family who need assistance.

Prayer Shawl Ministry: Knit or crochet prayer shawls to be given to members facing difficult times. Meet as needed.

Transportation: Provide rides to worship for those members who no longer drive. Drivers always welcome!

PERSONNEL AND FINANCE MINISTRY

Personnel Committee: Support and address the needs of the CPC staff. Committee responsibilities include acting as a liaison between staff and congregation, conducting annual reviews, recognition of service, ongoing analysis of staffing needs, and oversight of sabbatical for pastors, and vacation for all staff.

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Finance Committee: Review and analyze monthly financial reports. Research and recommend policy and process for improvements in recording and reporting financial transactions.

Offering Counter: With an experienced partner, assist in the sorting, counting, and recording of weekly offerings after second worship service. One Sunday per month.*

Audit Committee: Join a team to audit the Church’s annual financial records. The audit time spent will be approximately three afternoons.

Why I Serve...

Because I was asked. Because that’s what church members do. Because it enriches me. Because, in grateful response to God’s love, we love and serve our neighbor, who, good or bad, attractive or repulsive, bears the image of God. Because the blessings we enjoy are divine deposits to be dispensed for the benefit of our neighbors.



Don Nielsen

STEWARDSHIP MINISTRY

Stewardship Committee: Help develop and implement the annual Fall stewardship campaign, manage time and talent survey, provide monthly stewardship education using a variety of methods.

Wills, Bequests, and Stock Donation

Education: Provide quarterly education to the congregation about the importance of wills and stock donations using a variety of methods.

NEW MEMBER AND EVANGELISM MINISTRY

NME Committee: Help develop strategies to reach out to visitors and new members.

Visitor Tracking: Manage and perform visitor follow-up including posting visitor attendance and information on Realm, arranging visitation and mug delivery to frequent visitors, sharing information as needed.

Mug Delivery: Occasionally deliver CPC mug with church information to visitors.

Church Directory Representative: Manage online photo directory. Work with vendor to keep print and online directory current.

Welcome to CPC Host: Provide light refreshments and welcoming atmosphere for one Welcome to CPC meeting held two or three times a year.

New Member Biographer: Interview new members and write short bio for publicity in the church newsletter.

Why I Serve...

Serving God through the life and work of the church is a humbling privilege that we as Christians enjoy. It is an opportunity to use the talents God has blessed us with to bring honor and glory to His name. One area that I believe God has called me to serve is leading in worship: singing in the choir, serving as lector, or even leading the devotional time at Men’s breakfast. God has richly blessed my life and my marriage by just being open to His calling. Serving God is a wonderful way that we as believers can realize what it truly means to live as forgiven people.



Alex Holton

New Member Photographer: Photograph new members for the narthex bulletin board and the church newsletter.

Media Outreach Coordinator: Create web advertising for CPC, help with projects like videotaping/livestreaming church services, post various events to attract members on social media.

FELLOWSHIP MINISTRY

Retreat Planning Team: Advertise and organize opportunities for groups to attend selected retreats.

Recreation Team: Coordinate recreation and fellowship activities for all ages including planning games for the annual picnic, advertise and organize opportunities to attend special events as a church family.

Hospitality Team: Plan and organize and food preparation and serving for various fellowship events. Responsibilities include planning, advertising, food preparation (if needed), set-up, beverage service, and clean up.